



**FORM PERMOHONAN PERANGKAT KERAS**  
(*HARDWARE REQUEST*)

ITD-01/FRM-16/REV-00

**No. Ticket**

*Ticket Number*

-

**NIK**

*Employee Number*

**Nama Lengkap**

*Full Name (Max 20 Char)*

**Karyawan**

*Employee*

Dosen  Staf  YPPH  Lainnya \_\_\_\_\_  
*Lecturer Staff YPPH Others*

**Fakultas/Unit**

*Faculty/Unit*

**No. Handphone**

*Phone Number (if required)*

**Ext.**

*Extension*

**Tanggal Pengajuan**

*Date of Application*

**Perangkat Keras**

*Hardware Selection*

Personal Computer  Mobile Computer  Monitor PC  Harddisk Eksternal  
 LCD Proyektor  Printer  Scanner  Flash Disk  
 Keyboard  Mouse  Telepon  UPS  
 Lainnya \_\_\_\_\_

**Fungsi**

*Function*

Administrasi  Penelitian  Mengajar  Lab Komputer  
*Administration Research Lectures Computer Laboratory*  
 Proyek  Lainnya \_\_\_\_\_  
*Project Others*

**Lokasi/Ruangan**

*Location*

\_\_\_\_\_

**Tanggapan dan Penjelasan ITD**

*ITD Responses and Explanations*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Syarat dan Ketentuan** *Term and Conditions*

- ITD berhak untuk menyetujui atau menolak pengajuan permohonan ini  
*ITD have a rights to approve or rejecting this request*
- Spesifikasi Perangkat Keras yang akan diberikan kepada user akan disesuaikan dengan standarisasi Perangkat Keras yang sesuai dengan kebutuhan user di UPH  
*Hardware spesification which will given to user will be adjusted with Hardware standarization in accordance with user needs in UPH*
- Penggunaan Perangkat Keras diatur dalam ITD Policy UPH yang telah ditetapkan (<http://itd.uph.edu/it-policy.html>)  
*Hardware usage arranged by ITD Policy of UPH*

**Diajukan oleh,**

*Requested by,*

**Diketahui oleh,**

*Acknowledged by,*

**Diterima oleh,**

*Received by,*

**Disetujui oleh,**

*Approved by,*

\_\_\_\_\_  
*(Name & Date)*

\_\_\_\_\_  
*(Dean/Director/Section Head Name & Date)*

\_\_\_\_\_  
*(Service Desk Name & Date)*

\_\_\_\_\_  
*(ITD Director/Associate Director Name & Date)*