



FORMULIR PEMASANGAN IKLAN DI HALAMAN LOGIN WIFI UPH

ITD-01/FRM-20/REV-00

No. Ticket
Ticket Number

-

NIM/NIK

Student/Employee Number

Nama Lengkap

Full Name (Max 20 Char)

Mahasiswa
Student

S1 S2 S3 UPHC Lainnya _____
S1 S2 S3 UPHC Others

Karyawan
Employee

Dosen Staf YPPH Lainnya _____
Lecturer Staff YPPH Others

Fakultas/Unit

Faculty/Unit

No. Handphone

Phone Number (if required)

Ext.

Extension

Email

Email

Pengiklanan

Advertising

Mulai Tanggal (Start Date) : _____ **s/d (until End Date)** _____

****Tahap Permintaan Pemasangan Iklan**

***Steps of Advertising Request*

Penyerahan Materi Iklan CD Email ke Service Desk
Delivery of Advertised Material CD Email to Service Desk (service.desk@uph.edu)
 Pengecekan Materi Iklan
Checking the Advertised Material
 Validasi Identitas dan Pengisian LogBook
Identity recording and validation (using Smart Card)

Catatan:

Remarks

*** (Diisi oleh Service Desk/Filled by Service Desk)*

Syarat dan Ketentuan *Term and Condition :*

- 1. Iklan diserahkan dengan ekstensi .jpg
Advertised images submitted with .jpeg extension
- 2. Ukuran gambar iklan adalah 980 x 399 pixels (orientasi landscape)
Size of the advertised image is 980 x 399 pixels (landscape orientation)
- 3. Service Desk tidak melayani perubahan materi iklan (orientasi, ukuran, materi, dll)
Service Desk will not editing the advertised image (orientation, size, material, etc)

Diajukan oleh,
Requested by,

Diketahui oleh,
Acknowledged by,

Diterima oleh,
Received by,

Dibuat oleh,
Created by,

(Name & Date)

(Dean/Director/Section Head Name & Date)

(Service Desk Name & Date)

(Name & Date)